



# Eugene Ashley High School

## SIP Minutes

September 17, 2016

The School Improvement Team meets on the first Wednesday of each month in our Media Center at 3:45pm. Some circumstances may necessitate a change in location and/or time.

### Agenda

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#### Last Meeting Follow-Up

- Preparations for the AdvancED review
  - Review specific action steps and discuss how we will accomplish them.
    1. Develop and implement a school wide professional development plan based on the school's needs assessment that focuses on research based instructional practices with emphasis on student centered instruction.
      - >Update on response from the county about PD on studentcentered learning, which includes our staff's request for PD on how to motivate unmotivated learners
        - \*McCarty said he would have more information at our September 7 meeting. Has there been an update?
    2. Develop and implement training for professional and support staff on the collection, analysis and utilization of data to drive instruction and evaluate programs and organizational effectiveness.
    3. Establish and consistently implement a formal structure to monitor and report information about student learning, conditions that support student learning and achievement of school improvement goals. This should include information about student discipline, twoway communication with stakeholder groups, attendance/tardy policy, and alignment of schoolwide grading practices.
      - >The Attendance Committee launched a new tardy policy.
      - >Student Services launched a new method for handling attendance issues.
        - \*We need include these changes within our SIP when we make revisions.
    4. Identify and implement strategies to further establish a culture of trust among the faculty, staff, students, parents and administration to enhance the school's capacity to build a unified school community.
      - >What else can we do to help us continue to improve on Goal 4?
        - \*Continue discussion on ideas for a culture of trust
  - Begin preparing document to submit to AdvancED to demonstrate our growth on the requested action steps
    - Embry will have specific information and dates regarding this document at our October meeting.
- SIT Membership
  - Teachers
    - EC
    - PE
    - JROTC
  - Teacher Assistants?

## Parents

- We asked that PTSA elect a total 5 parents of various backgrounds to serve on SIT that reflect our demographics. We are glad to have Nancy Brigham and Jennifer Hensley continuing to serve with us. What is the status on the remaining 3 parents?

## Students

- Discussion of possible choices for students to join the SIT.  
Everyone was to brainstorm one senior and two juniors that would be a good fit for this team.

- Next steps

## • SIP Revisions

- Executive Summary

- > Discussion of possible changes that need to be made to the Executive Summary, including if our Executive Summary aligns with the NHCS Strategic Plan
- > Embry will send proposed changes to staff via email after today's meeting
- > Staff will vote to approve Executive Summary at September faculty meeting
- > Embry will verify that all formatting is correct and send to McCarty
- > McCarty will approve and submit Executive Summary by October 7, 2016

- Other Revisions

- > Team will review SIP before October meeting to discuss any changes that need to be made within the SIP
- > We also need to ensure that our SIP aligns with the NHCS Strategic Plan

## • SIT Webpage

- Per state policy, we need to verify that our page has the following components:
  - > School Improvement Plan Yes
  - > Executive Summary Yes
  - > Team Members Yes
  - > Meeting Dates with links to meeting notes/minutes Outdated; Embry will ask Karen to update
  - > Voting Dates Not on there; Do we actually know specific meetings that will be voting meetings?
  - > Link to archived meeting notes 20152016 notes need to be archived; Embry will ask Karen to do this.

## **New Business**

- Questions/Comments

## **Representatives in Attendance**

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Brigham, Day, Triplett, Stupienski, Kincaid, Le, Joseph, Haney, Absi, Baker, Heise, Morrissey, McCarty, Embry

## **Notetaker**

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Embry

# Minutes

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## Last Meeting Follow-Up

- Preparations for the AdvancED review

- Review specific action steps and discuss how we will accomplish them.

1. Develop and implement a school wide professional development plan based on the school's needs assessment that focuses on research based instructional practices with emphasis on student centered instruction.

- > Update on response from the county about PD on studentcentered learning, which includes our staff's request for PD on how to motivate unmotivated learners. McCarty said he would have more information at our September 7 meeting. Has there been an update?

- \*We are doing some things inhouse, but are still waiting on Central Office assistance.

- \* Anderson - the survey that was sent out last year focused completely on student centered learning and motivating the unmotivated was the biggest response

- \* Sexton - what can we do to meet this goal?

- \*McCarty - Differentiation (students felt like they had to learn the teacher's style of teaching and figure out how to learn the material); Teachers need to meet the learning styles of all students; Test corrections, for example, are a successful way to help students understand concepts; We need to include Best Teaching Practices/ Artisan Teaching; Will email O'Brient.

- \* NCCAT Unmotivating Motivated Learners Embry and Watts will present information they learned.

2. Develop and implement training for professional and support staff on the collection, analysis and utilization of data to drive instruction and evaluate programs and organizational effectiveness.

- >We received the EVAAS preliminary report for 20152016 for EOC's.

3. Establish and consistently implement a formal structure to monitor and report information about student learning, conditions that support student learning and achievement of school improvement goals. This should include information about student discipline, two way communication with stakeholder groups, attendance/tardy policy, and alignment of schoolwide grading practices.

- > The Attendance Committee launched a new tardy policy.

- > Student Services launched a new method for handling attendance issues.

- \* We need include these changes within our SIP when we make revisions.

- > McCarty - We need to work to align department grading practices.

- World Languages are aligned.

- Others have some alignment across the same courses.

- Each department needs to send Embry your current grading system within your department. Is there any alignment? Are those discussions being had, especially with benchmarks?

4. Identify and implement strategies to further establish a culture of trust among the faculty, staff, students, parents and administration to enhance the school's capacity to build a unified school community.

> What else can we do to help us continue to improve on Goal 4?

- Continue discussion on ideas for a culture of trust
- Leadership book study
- Hot spots are a great resource for students (allows students who do not have access to internet/pc to have access)
- Discipline committee has been very successful in setting up standard practices.
- PTSA is an active partner in our school. The community is seeing positive changes within the school. (Tyson)
- Open House was very successful.
- Request for Open House for second semester.
- Athletic Boosters is reaching out to faculty for various events (Eagle's Nest, Faculty Breakfast)
- Every aspect is certainly more positive than it has been in the previous four years (Brigham).

- Begin preparing document to submit to AdvancED to demonstrate our growth on the requested action steps

> Embry will have specific information and dates regarding this document at our October meeting.

> McCarty will email Dr. Smith concerning the Accreditation Progress Report.

• SIT Membership

- Teachers

EC

PE

JROTC

- Teacher Assistants?

- Parents

We asked that PTSA elect a total 5 parents of various backgrounds to serve on SIT that reflect our demographics. We are glad to have Nancy Brigham and Jennifer Hensley continuing to serve with us. What is the status on the remaining 3 parents?

- Students

Discussion of possible choices for students to join the SIT.

> Everyone was to brainstorm one senior and two juniors that would be a good fit for this team.

> Seniors: Brandon Lee, Sammy Lee

> Juniors: Bellamy Tyson, Ashlyn Joseph

Next steps

• SIP Revisions

Executive Summary

- Discussion of possible changes that need to be made to the Executive Summary, including if our Executive Summary aligns with the NHCS Strategic Plan

- Extensive revisions were made in 2015/2016. The current SIT approved the document in current state on 9/7/16.

- Embry will verify that all formatting is correct and send to McCarty

- McCarty will approve and submit Executive Summary by October 7, 2016



### Other Revisions

- Team will review SIP before October meeting to discuss any changes that need to be made within the SIP
- We also need to ensure that our SIP aligns with the NHCS Strategic Plan

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### **New Business**

#### • Questions/Comments

Tardy policy is working very well.

- McCarty: We are all speaking with the same voice and that is why it's working.
- Warning bell is helping students move a little quicker.
- Very few tardies from lunches.
- We must continue to work together as one group. :)
- The educating period for the policy was very successful.

### **Action Items**

- Each department needs to send Embry your current grading system within your department. Is there any alignment? Are those discussions being had, especially with benchmarks?
- Send the names of any possible seniors or juniors that would be a good voice on the SIT to Embry.
- Mr. McCarty will email Kim O'Brient regarding PD on best teaching practices/Artisan teacher
- Mr. McCarty will email Dr. Smith regarding the AdvancED Accreditation Progress Report.
- Embry will contact EC, PE and JROTC regarding membership.
- Embry will contact Morrissey to see if any TA's are interested in serving on SIT.
- Embry and McCarty will invite recommended students to join SIT.

### **Next Meeting Agenda Items**