

SIT MEETING Agenda & MINUTES

04/05/2017

3:45 p.m., April 5, 2017 | Location: Media Center

Agenda

Last Meeting Follow-Up

- Preparations for the AdvancED review
 - Update AdvancED Progress Assessment
- Campus Clean Up Report
- Update on locks for bathroom

New Business

- Questions/Comments

Representatives in Attendance

Brigham, Ross, Kincaid, Hensley, Stupienski, Joseph, Le, Haney, A. Heiskill, Cunliffe, Sexton, Absi, Heise, Morrissey, Embry

Note Taker

Embry

Minutes

Last Meeting Follow-Up

- Preparations for the AdvancED review
 - Update AdvancED Progress Assessment
- Campus Clean Up Report
 - All went well. Biggest turnout yet.
- Update on locks for bathroom
 - In progress

New Business

- Questions/Comments
 - Scheduling:

- Why do students have so little time to complete their schedule requests?
 - 3 days was not enough time to look over options and discuss things with their parents. This was especially difficult for sophomores, juniors wanting to consider dual enrollment, etc.
 - The process was not explained very well to the students.
 - There needs to be better communication all around in the future.
 - Put information on the sheet saying that it's not the final draft until after students have met with counselors.
 - The information about course override was confusing to students/parents.
 - The process of having students work with counselors is great this year.
 - Students: Do you feel you had enough information to schedule your classes?
 - Had a sub the day schedule information was given to students
 - The Master Schedule will be completed during the week of May 8. The goal is to have classes accurately entered into the system so that on-level, honors, and AP classes will be better balanced.
 - Website
 - Parents need a place to go on the website to see the process for scheduling.
 - Better communication about when scheduling will take place - Have it on Connect 5.
 - Bell schedule is wrong in handbook. D lunch is not listed.
 - Would prefer a monthly newsletter posted on the website sharing what is going on each month.
 - There is a belief that its 95% parents that are using the website.
 - Have course registration information on parent page.
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Action Items

- Embry, Absi, Pridgen, McCarty, Morrissey, Anderson - Finish AdvancED Progress Assessment
 - McCarty - website discussion
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Next Meeting Agenda Items
