

## Laptop Computer & Wireless Hot Spot Sign-Out Agreement

Laptop computers and wireless hot spots are available for check out through the Media Center. Devices must be checked out through the Media Center every 2 weeks to ensure devices are being used and cared for properly and to ensure that devices have not been lost/stolen. Students will be charged \$600.00 for lost/stolen laptop computers and \$90.00 for lost/stolen wireless hot spot devices as well as cost for repair due to neglect or misuse. Parents/Students will be held responsible for full replacement cost of all devices not returned 2 weeks prior to the end of the school year.

Students that check out laptops and wireless hot spot devices must follow the New Hanover County Schools Acceptable Use Policy for Network and Internet Safety. All that use these devices must have a signed copy of the NHCS Acceptable Use Policy for Network and Internet Safety and the Laptop Computer & Wireless Hot Spot Sign-Out Agreement on file with the site from which they are checking out this equipment. Violations of any of these guidelines may result in access being suspended and/or future access being denied as follows:

**1<sup>st</sup> offense:** No usage of laptop computer and/or wireless hot spot for 2 weeks

**2<sup>nd</sup> offense:** No usage of laptop computer and/or wireless hot spot for 1 month

**3<sup>rd</sup> offense:** No usage of laptop computer and/or wireless hot spot for remainder of semester or 2 months

Disciplinary action related to inappropriate use of electronic resources will be determined in accordance with NHCS Board Policies as stated in the New Hanover County Board of Education Policy Manual. When deemed necessary, the infractions may be referred to law enforcement agencies for appropriate legal action.

### PLEASE READ CAREFULLY BEFORE SIGNING

**Student Agreement:** The signatures below are legally binding and indicate that the parties who have signed have read the Laptop Computer & Wireless Hot Spot Sign-Out Agreement and understand the terms and conditions and their significance. I also acknowledge I have read and have on file with New Hanover County Schools, a copy of the Network and Internet Safety Policy. I understand and will abide by these policies set forth by New Hanover County Schools. I further understand that any violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may result.

Student's Full Name: (Please Print) \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

School: \_\_\_\_\_

**Parent or Guardian Consent:** As the parent or guardian of this student, I have read and explained to my child the New Hanover County Schools Laptop Computer & Wireless Hot Spot Sign-Out Agreement. I understand that this access is provided for educational purposes. I recognize it is impossible for the school district to totally restrict access to controversial materials, and I will not hold it responsible for materials acquired on the network. Further, I hereby give permission for my child to use a provided laptop and wireless hot spot, the network, and I certify that the information contained on this form is correct.

Parent or Guardian's Name: (Print) \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_