

MUSTANG MAIL

== FOREST HILLS GLOBAL ELEMENTARY - JANUARY 7, 2021 ==

PLAN A - INFORMATION

FHG REOPENING SCHOOLS: PLAN A

School Specific Procedure for FHG

#NHCS READY SET RETURN: SECOND SEMESTER

PRINCIPAL MESSAGE

Mustang Families,

Hello everyone! My name is Kimberly Foley and I am your new principal here at Forest Hills Elementary. I am so excited to work with each of you and continue the standard of excellence. This is my 16th year in education. I have served as a teacher, instructional coach, assistant principal and principal. For the past 4 years I served as principal of Sandy Grove Elementary in Raeford, NC. I am extremely excited to join the team at Forest Hills.

Please feel to reach out to me with any questions of concerns in regards to your child via email kimberly.foley@nhcs.net or by phone at the school.

We are very excited about the transition to Plan A and having students back in our buildings 5 days a week. Thank you all for the completing the survey so we were able to plan for students' return.

Please remember as we transition into Plan A that you continue to follow guidelines to keep our students and staff safe. If your child has been around anyone sick or is sick themselves, please keep them home and notify your child's teacher. Help us by communicating if your child has been exposed to someone with COVID.

We will be having a Zoom Town Hall meeting for parents/families on Wednesday, January 13th at 5pm to discuss what Plan A will look like and what remote learning will look like. These changes will take place on Tuesday, January 19th when we return for Plan A. This meeting will take place on Zoom and will begin with a presentation and end with a Q&A session. This will also be a time for me to introduce myself a little more personally to parents. I hope that you are able to join us! The code is <https://nhcs.zoom.us/j/89508638022>
I look forward to partnering with you to ensure success for all students.

Kimberly Foley
Principal

PLAN A TRANSITION

Friday 1/8 -Tuesday 1/12 - Parent Contact

- **Children who ARE NOT changing teachers:** Parents will receive a Class Dojo message letting them know their child will be remaining with their homeroom teacher and that Plan A will begin on Tuesday, January 19th.
- **Children that ARE changing teachers:** Your child's new teacher will make a personal phone contact with to introduce themselves. Teachers will provide an updated schedule, room number, and add the parent to Class Dojo for face-to-face learners. For remote learners, when contacted by phone, the parents will receive Zoom information and schedules, and get added to Class Dojo for communication.

Wednesday 1/13 - Make-up Work Day

- This day will be used to complete any outstanding work. There will be *NO MORNING MEETING on ZOOM.*

Thursday 1/14 - Students will begin Mustang Round Up by Zoom with their new teacher for Plan A.

SCHOOL HOURS

School hours are 7:50 a.m. - 2:30 p.m. Please note the start time for school is 10 minutes earlier than last year.

If you arrive after 7:50 a.m., your child is tardy. Please park in the main parking lot near the office and accompany your child to the front door. Please remember to wear a mask, ring the

doorbell, and someone will assist you.

JANUARY CALENDAR

Hey Mustangs! Here are the important dates for January!!

- **January 4 - 15 - Remote Learning Days** - Students will be participating in remote learning. Be sure to participate each day by completing your assignments and Zooming at designated times.
- **January 13 - Report Cards Distributed**
- **January 18 - Martin Luther King Jr. Holiday** - No school for students or staff.
- **January 19 - Plan A begins** - Students will begin either 100% face to face instruction or 100% remote learning daily.
- **January 20 - School Improvement Meeting - 3:30 - 5:00** - A Zoom link will be sent out closer to the meeting.
- **January 25 - 29 - Great Kindness Challenge Week**

UPDATED INFORMATION ON ATTENDANCE FOR 2ND SEMESTER

INSTRUCTIONAL DELIVERY OPTIONS FOR PLAN A

On Plan A, there are two options for your student only. A survey was sent out in December to record your choice for your child. If you have not selected an option, please call or email Lindsey Lantz, FHG data manager at 910-251-6190 EXT. 71875 or lindsey.lantz@nhcs.net

Once an option has been chosen, that option will not be available to be changed until the end of the nine weeks, in coordination with your child's principal.

Face to Face - In this option, students will need to attend school in person Monday through Friday. Attendance will be taken Monday through Friday based on attendance in students' in-person classes. Students not attending their in-person classes will be marked absent.

Remote - In this option, students will need to attend all of their classes Monday through Friday through the synchronous and asynchronous instruction provided by the school. Students not attending scheduled Zoom classes and not completing assigned lessons will be marked absent. In certain situations, students may be required to report to campus for required state testing.

Virtual Academy - In this option, students may remain in Virtual Academy, only if they were enrolled during Semester 1 and take classes asynchronously via Edgenuity.

CLASSROOM SUPPLIES

Parents, students will need supplies as they typically would as we transition to face to face instruction. Grade level supply lists may be found [here](#) on our FHG website. If your child will be coming 100% face to face in Plan A, please be sure to send them with the appropriate materials.

Please remember that students will still need supplies at home for remote learning, so please do not send their only supplies to school (crayons, pencils, etc.).

GENERAL HEALTH AND SAFETY - PLAN A

- All students will be screened before entering the building.
- All staff and students will be required to wear an approved mask or face covering. They may only be removed to eat or drink and during scheduled mask breaks or vigorous outdoor activity. We will be teaching students proper mask wearing and handling but will need your support at home to make this a smooth transition.
- Staff will minimize exposure to the best of our ability while in the classroom.
- Hallways have been marked with 6' distancing signs to help student visualize spacing to address social distancing.
- Classroom teachers have designed procedures that limit sharing of common items (ie scissors, books, crayons, PE equipment, etc.) and have arranged for students to have their own set of needed materials.
- Custodians have increased their sanitizing efforts and frequent cleanings are made to high-touch surfaces.
- Teachers have increased sanitizing efforts in classrooms.
- At this time, visitors and volunteers are not permitted in the building. We will provide you with updates when restrictions are lifted.

WATER BOTTLES

FHG has a Reverse Osmosis Water Fountain installed at the school. We provided all students with a Mustang water bottle to use. Students may bring a **non-glass** water bottle from home to fill up and use throughout the day. Students will be afforded the opportunity to fill their bottles throughout the day, as needed.

MEDICATION AT SCHOOL

Nurse Jennifer Weisman is our school nurse.

Medications may be dropped off during the day at the front office and Nurse Jennifer will meet with you.

Please have a completed Physician's Authorization for each medication.

- Medications may be signed in without this form but will not be administered until it is received.
- Forms are available for download at nhcs.net or
- OTC medications must be accompanied by an OTC parent permission form and must be in a new, sealed container.

TRANSPORTATION

TRANSPORTATION CHANGES

There are two options to submit transportation changes: IN WRITING OR BY EMAIL.
No transportation changes will be permitted through Class Dojo messaging.

EMAIL OPTION:

SUBMIT ANY TRANSPORTATION CHANGES TO info.foresthills@nhcs.net NO LATER THAN 1:30 p.m.

WRITTEN OPTION:

Send a note with your child to school to give to their teacher. The teacher will submit the transportation change online. Transportation changes will not be granted over the phone or through Class Dojo.

FHGES ARRIVAL PROCEDURES



Do you have any of these symptoms?



Chills



Cough



Fever



**New loss of
taste or smell**



**Shortness of breath or
difficulty breathing**

CARPOOL ARRIVAL AND DISMISSAL PROCEDURES - PLANS A & B

School Hours 7:50 am - 2:30 pm.

Open Doors to Students - 7:20 a.m.

Dismissal 2:30 p.m.

To adhere to health and safety guidelines, arrival and dismissal procedures and locations will change this year. The map below describes the new location for cars and buses.

Arrival

- Follow traffic flow as outlined in the map below.
- A staff member will ask the student(s)/parent the screening questions above and take their temperature.
- Students should remain in the vehicle until their screening has been completed.
- Any student who does not pass the screening questions assessment or temperature check will not be allowed to enter the building.

Dismissal

- Follow the same traffic pattern.
- Cars should remain behind the car in front of them and pull up as far as they can.
- Once arriving at the entrance of the car line, your child's name will be entered in the line cue. Your child will be waiting for you as you reach the building.
- Once your child enters your car, we ask that you not pull out of line until the car in front of you, otherwise the dismissal cue will be incorrect.

If you need a new car tag, please let a staff member in the carpool line know and one will be sent home with your child.



BUS RIDERS - PLAN A & B

Health officials advise that screening children at home every day should reduce students' risk

the symptom screening checklist questions and have their temperature taken before being allowed to enter the building. For students with limited communication or more extensive needs, screening will include dialogue with a parent or adult caregiver.

Bus Health and Safety

- All K-12 students riding a bus must wear a face covering.
- If a student does not have a face covering, one will be provided.
- Hand sanitizer will be available on all school transportation vehicles for safe use by employees and older children.
- Touch points, including doors and windows, grab handles, arm rests, hard seats, door handles, and seat belt buckles, will be cleaned and disinfected between each bus run with an EPA-approved disinfectant.
- Every bus will be cleaned between morning and afternoon runs and at the end of each day.

Parent/ Guardian Attestation Form

- Every student must have this attestation form on file before utilizing bus transportation services.
- The attestation form can be downloaded in the attachment below and will be available at schools.
- The Parent/Guardian Attestation form may be submitted to bus.attestation@nhcs.net, or to your student's school.

[Edulog Parent Portal Bus Tracking](#)

Tip: Install this app on your phone to see where your child's bus is located in real time. Edulog Parent Portal app can be downloaded from iTunes App Store or Google Play Store.

BUS ROUTES (AS OF JANUARY 8, 2021)

2020-2021 SCHOOL YEAR BUS ROUTES (ELEMENTARY ROUTES FOR PLAN A WILL BE PUBLISHED HERE BY THE END OF THE DAY ON JANUARY 8, 2021)

BUS TRANSPORTATION ATTESTATION - ENGLISH

BUS TRANSPORTATION ATTESTATION - SPANISH

WALKERS AND BIKE RIDERS

- Walkers enter and dismiss the building at the front steps of the school.
- Health screening will occur each morning prior to entering the building.
- Families picking up students in the walker location at the front of the school must present identification.
- Walker Tags will be shared with families during the opening days to speed up the dismissal process.
- *Walkers who leave school and walk home without an adult are asked to complete The Walker Permission Form granting permission to leave the school.*

WALKER PERMISSION FORM



Be a part of the Mustang Reading Rodeo!

MUSTANG READING RODEO

FOREST HILLS GLOBAL PTA

Like us on Facebook @FHGESPTA and keep up to date on the happenings at FHG! We would love to have you join PTA and to help us plan for the year. Let us know if you want to get involved!



LINK YOUR VIC CARD TO OUR SCHOOL TODAY!



Connect your Harris Teeter VIC card to our school's Together in Education account.

- Online:**
1. Log in to your Harris Teeter profile at the top of harristeeter.com
 2. Click on My Account once logged in
 3. In the Together in Education section, type the school name in the School Search toolbar
 4. Once the school name generates, click on the school name and then Add a School
(Note: it is easiest to type the school code listed above into the school search bar)

In-store: Ask your cashier to link your VIC card to our school's TIE code.

1657 FOREST HILLS ELEMENTARY SCHOOL

Location: WILMINGTON, NC

FHG Harris Teeter School Code 1657



SEE THIS...
CLIP IT



SEE THIS...
SCAN
YOUR RECEIPT

HOW TO EARN BOX TOPS MAKES IT EASY.

No more clipping. No more sending Box Tops to school. All you need is your phone. Download the ALL-NEW Box Tops app, shop as you normally would, then simply scan your store receipts to find participating products. The app will automatically credit your school's Box Tops earnings online.



FOREST HILLS GLOBAL ELEMENTARY

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Forest Hills Global will develop globally minded leaders by fostering respect, safety, collaboration, and high academic standards for all.

Explore the world. Be the change.

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